

**MINUTES OF THE CITY OF JONESTOWN PLANNING & ZONING COMISSION  
MEETING HELD FEBRUARY 5, 2020, 7:30 P.M. AT THE CITY COUNCIL CHAMBER,  
18649 FM 1431, SUITE 3-A, JONESTOWN, TEXAS**

Ann Yakimovicz, Chair (Place 1) Tony Macina, Vice Chair (Place 4)	Brenda Sies (Place 2) Stephan Ambrose (Place 3) Tom Grant (Place 5)	Melody Gayeski (Alternate 1) VACANT (Alternate 2)
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**A. ITEMS OPENING MEETING:**

**1. CALL TO ORDER**

**CHAIR ANN YAKIMOVICZ**

Chair Yakimovicz called the meeting to order at 7:30 p.m.

**2. ROLL CALL**

**SECRETARY**

Present: Chair Yakimovicz, Commissioners Macina, Grant, Sies, and Ambrose

Absent: Melody Gayeski (Alternate)

Staff present: Development Services Coordinator Jolly.

**3. APPROVAL OF MINUTES**

January 8, 2020 special meeting

A motion was made by Commissioner Sies and seconded by Commissioner Ambrose to approve the minutes of January 8, 2020. The motion passed unanimously.

**B. CITIZENS COMMUNICATION**

There were no citizen comments.

**C. GENERAL BUSINESS AND ACTION ITEMS**

- 1. a. PUBLIC HEARING on a request by The Hollows on Lake Travis, LLC, being the owners of 154.689 acres of land located in the J.F. Carlton survey No. 102, Abstract No. 2511, in Travis County, Texas, described by Deed of Record in Document Number 2018024745 Official Public Records, Travis County, Texas, for a plat approval to subdivide 20.98 acres of land to be known as "The Hollows (Sanctuary) Section 3" into sixteen (16) single family lots.**

Mr. Robert Long, representing The Hollows of Lake Travis LLC, and Mr. Keith Moody, Moody Engineering, were in attendance. They briefly described the project and responded to commissioners' questions. Mr. Long noted the 16 lots along Destination Way and Expedition Trail were consistent with existing lots; with water, wastewater and propane to be added. Destination Way and Expedition Trail are existing streets. There being no citizens wishing to be heard, Chair Yakimovicz closed the public hearing.

**b. Discussion and possible action on the above request by The Hollows on Lake Travis, LLC, being the owners of 154.689 acres of land located in the J.F. Carlton survey No. 102, Abstract No. 2511, in Travis County, Texas, described by Deed of Record in Document Number 2018024745 Official Public Records, Travis County, Texas, for a plat approval to subdivide 20.98 acres of land to be known as “The Hollows (Sanctuary) Section 3” into sixteen (16) single family lots.**

Commissioner Macina commented there were no issues from a POA standpoint. Commissioner Sies noted an error in two places on Item 2 of the plat, needing correction to read “City of Jonestown/Jonestown Water Supply. Commissioner Grant moved to recommend approval for the plat to subdivide 20.98 acres of land to be known as “The Hollows (Sanctuary) Section 3.” Commissioner Macina seconded the motion. The motion passed unanimously.

## **2. Discussion of the Dark Sky Ordinance.**

Commissioner Yakimovicz briefly reviewed previous discussions and provided a handout “Minimum Lighting Standards Required for Dark Sky Communities.” Commissioner Grant recommended clarification of the definition of “Authority;” the draft will be amended to define “Authority” as the “City Council.” Regulation of publicly owned outdoor lighting was discussed. Park Board Member O’Brien will be working on the dark skies certification process and will take the ordinance draft for review for compliance and provide feedback before the draft ordinance is sent to the City Attorney.

## **3. Discussion of the Farmers Market ordinance.**

Commissioners discussed past work on this topic; Chair Yakimovicz asked that past notes written for the farmers market ordinance be sent to the City Attorney to prepare an ordinance for Commissioners’ review in March and action in April. Commissioner Sies will gather previous notes on parking requirements and the issue of required parking spaces will be addressed at the March meeting.

## **4. Update from staff on department activities.**

Development Services Coordinator Jolly provided a status report which included updates on short-term rental licensing and inspection, code enforcement procedures and implementation, ordinance reviews to comply with HB 3167 and 2439, and permit reporting. Ms. Jolly also reported on tree mitigation procedures, activity and on funds received.

## **D. ADJOURNMENT**

Commissioner Sies moved to adjourn, seconded by Commissioner Macina. The motion passed unanimously. Chair Yakimovicz adjourned the meeting at 8:10 p.m.

**PASSED AND APPROVED AT A MEETING HELD ON MARCH 4, 2020.**

  
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Ann Yakimovicz, Chair

**ATTEST:**

  
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Rachel Austin, City Secretary